

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
SEPTEMBER 12, 2019 MINUTES**

The Gilman-Danforth District Board of Trustees met in regular session on September 12, 2019 at 6:30 pm. Board members present were President Bill Stahlschmidt, Sharon Newman, Jill Cummings, Judy Pree, Jan Villwock, Cindy Guttendorf and Jan Elliott. Director Renee Wellborn and Bookkeeper Beth Zirkle were also present. There were no public comments.

The minutes of the August 8, 2019 meeting were approved as read. After a review of the Treasurer's report, Cindy motioned to approve the Treasurer's report and Judy Pree seconded the motion. A voice vote carried.

The credit card bills were as follows: Jen's credit card: telephone \$81.52 Renee's credit card: books & periodicals \$45.91, programs \$109.78, supplies \$41.18 and equipment being the new copier \$459.28. Judy motioned to pay the bills and Jan Elliott seconded the motion. A roll call vote carried.

Jan E. motioned to adopt Ordinance 2019-1 the Annual Appropriation and Budget Ordinance and Cindy seconded the motion. A voice vote carried. Jill Cummings motioned to adopt Tax Levy Ordinance 2019-02 and Jan V. seconded the motion. A voice vote carried. President Bill Stahlschmidt and Secretary Sharon Newman then executed both ordinances.

Renee brought up the matter of reviewing our policies. We then discussed the matter of patron behavior. We also determined that cardholders have priority of the use computers. However, it was then decided that non-cardholders will no longer be charged a dollar for the use of computers. Next month we will discuss more about computer use and the disaster policy. We also had a discussion regarding service dogs and agreed that patrons should show documentation that their dogs are certified therapy dogs in order to be allowed in the library.

Director's Report:

Renee stated that the pre-school story time is going well as is the Book Club. The Back-to-School event was successful as it had 30 students and 10 teachers in attendance. She also stated that she will be starting work on the new spines in the juvenile section.

Renee then stated that the family of Loann Schreifer wishes to have a memorial event in the library on October 12. With donations they receive they would like to have a tree and plaque placed in our garden. Renee will speak with the family in regard to further details.

With no further business to be discussed, Cindy motioned to adjourn the meeting and Judy seconded the motion. A voice vote carried. The meeting ended at 7:01 p.m.

Respectfully submitted,

Sharon Newman

