

GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
April 11, 2019 MINUTES

The Gilman-Danforth District Board of Trustees met in regular session on April 11, 2019 at 6:30 pm. Board members present were President Bill Stahlschmidt, Sharon Newman, Jill Cummings, Jan Villwock, Judy Pree, Jan Elliott and Cindy Guttendorf. Director Jen Zufall and Bookkeeper Beth Zirkle were also present. There was no public comment.

The minutes of the March 14, 2019 meeting were approved as read. After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Jan E. seconded the motion. A voice vote carried.

The credit card bills were as follows: telephone \$80.79, programs \$24.00, supplies \$84.98, building supplies \$21.11, and programs \$70.00. Jan V. motioned to pay the bills and Jill seconded the motion. A roll call vote carried.

Jen advised that she has made arrangements with Tara Heisner, a staff member of the Onarga Library, to come and share-work at the library during the summer months when she is available.

She then reported that thus far we have only received one application for the position of Library Director. The deadline for submission of applications is April 15.

Director's Report:

Jen advised the board that her last day of work will be on Friday, May 31. The month of May marks her 4th year with the library.

Jen then provided a copy of the Disaster Plan to the members of the board. She provided Sharon with a copy of the quote for the installation of the outside handicap door in the sum of \$2,441.00 and a copy of the quote for the purchase of a defibrillator in the sum of \$845.00.

She then stated that she has finished 60% the "weeding" of the books throughout the library and that it would be up to the new director to continue to do so if she wishes. She also reminded the board that the annual Mother/Daughter will be held on May 4.

As for grants, she said that she intends to ask for Stem Kits from the Mary Helen Roberts Trust and that the grant for the handicap doors installation would be for 50% of the cost from the ADA Grant which cannot be done until January.

With no further business to be discussed, Jan E. motioned to adjourn the meeting and Jill seconded the motion. A voice vote carried. The meeting adjourned at 7:25 pm.

Respectfully submitted

Sharon Newman